



*Life's Just Better Here*

**City of Wilton Manors  
Community Affairs Advisory Board  
Meeting Minutes  
WEDNESDAY, September 1, 2021**

- **CALL TO ORDER:** Michael Sansevero called the September 1, 2021 CAAB meeting to order at 7:02p.m. in the City Commission Chambers and via the Zoom Video Communications application.
- **PLEDGE OF ALLEGIANCE:** Michael led the Pledge of Allegiance.
- **ROLL CALL:** Johnnie took roll call: Michael Sansevero, Robert Hadley, Roger Cruttenden, Carvelle Estriplet, Glen Rogers, and Harrison C. Davies were present in the City Commission Chambers. Johnnie reminded everyone that Jasmen Rogers had made notice in the August CAAB meeting that she would be out of the country and not in attendance.
- **ADDITIONS/CHANGES/DELETIONS TO AGENDA:** No changes were raised; the agenda was accepted as written.
- **SELECTION OF BOARD OFFICERS:** Michael opened the floor for nominations for Chair: Robert nominated Michael to continue as Chair, there were no other nominations, Michael was selected unanimously. Glen nominated Robert to continue as Vice Chair, there were no other nominations, Robert was selected unanimously. The Board also unanimously selected Johnnie to continue as Board Secretary.
- **PRESENTATIONS/SPONSORSHIP REQUESTS:**  
There were no presentation or sponsorship requests.
- **APPROVAL OF MINUTES FROM THE MEETINGS OF AUGUST 4, 2021:**  
The minutes of the August 4, 2021 meeting were approved unanimously.
- **UPDATE FROM CITY LIAISON:** Johnnie reported that he had the CAAB table and banner ready to go at last Sunday's City Car Show; he provided CAAB members with a combined Mission Statement/CAAB flyer verbiage document for later discussion; and noted that the submitted \$5k 21/22 CAAB budget still stands at \$3k with 2 pending Budget workshops before approval.
- **UPDATE FROM CHAIR:** Michael thanked the Board for allowing him to continue to serve as Chair – and is happy to move forward with this great, diverse group. Michael noted that he provided his input on CAAB Mission Statement for later discussion.
- **PUBLIC COMMENTS:** Johnnie reported that Vice Mayor Rolli, and resident Jon O'Connor were on the Zoom meeting – Johnnie provided instructions on “raising your hand” in Zoom or on the phone and noted that Jon O'Connor had his hand raised. Jon thanked the group for their support of the recent Car Show.
- **UNFINISHED BUSINESS:**
  - a.) Senior Resource Guide (SRG) – Mike reported that the updated version of the SRG is in fact the center pull-out in the new September/October Town Crier. Mike also noted the article for board member applicants on the following page.
  - b.) CAAB's Role in Public Art Policy – Michael noted that he spoke with Leisure Services Director Patrick Cann and Patrick confirmed receipt of the document and noted that he will use the policy moving forward – he appreciated public input on this matter. Mike shared his opinion that the City should have an official art liaison coordinator on staff and then led discussion of the need/desire to hold a public art workshop, bringing together the various city art committees (WiltonArt, Island City Art Advisory, Art Walk, etc.) and the staff liaison – this would also allow artists to present their ideas; Michael also stated that maybe one of the “75 events recognizing 75 years” anniversary of the City could be an art event.

- c.) Criteria for Women’s History Month/Black History Month honorees – Carvelle shared a listing of honoree criterium and Johnnie shared a draft memo to the Commission on this topic explaining the history of the Commission’s request and comparison to the Skip Stadnik Community Spirit Award program. The various criterium was discussed and will be combined with the draft Commission memo for continued discussion in the next CAAB meeting.
- d.) Wilton Manors Car Show – Michael reported that the Car Show went very well last Sunday – and thanked other CAAB members for joining him at the CAAB table; he also thanked the Wilton Drive Improvement District, Tony LoGrande and his group, for also supporting the event. Michael stated that he received many favorable comments, and he hopes this event continues.
- e.) CAAB Mission Statement – Mike shared a combination of the language in CAAB’s current mission statement and the CAAB flyer. Glen stated that a mission statement should be a general idea of what people are about – and even though he likes the information on the CAAB flyer this is not typically included in a mission statement. Glen expressed concern with the current statement’s usage of the terms “vehicle” and “conduit”; Mike asked if someone would work on revising the statement and return it for discussion in the next meeting; Glen volunteered to do this and Johnnie was asked to send Glen the Word document.
- f.) CAAB logo – Harrison shared nine examples of possible CAAB logos. The Board members discussed the various logos and asked if Harrison could create a version that has “CAAB” in the logo water and “COMMUNITY AFFAIRS ADVISORY BOARD” in an arc at the bottom of the logo. Johnnie asked if the Board wishes to retain the tagline “*Life’s Just Better Here*”; the consensus was to keep it if required, but some expressed the desire to not have to include it. Robert made the motion that this proposed CAAB logo be presented to the City Manager to get permission for use, seconded by Roger, the motion carried unanimously.

▪ **NEW BUSINESS:**

None noted.

- **COMMUNICATIONS TO COMMISSION:** CAAB will recommend identifying City Staff person as public art liaison to the various committees, and Women’s/Black History Month honoree criteria recommendation to the Commission in future Commission meeting – possibly November.

▪ **BOARD MEMBER REPORTS AND REQUEST FOR AGENDA ITEMS:**

Robert reported that he will resume work on the “I Am Wilton Manors” project.

Carvelle requested a new business item in October of a Bicycle Safety Event in May 2022. Mike asked if Carvelle would head this committee – to which she responded affirmatively.

- **NEXT SCHEDULED MEETING DATE:** Wednesday, October 6, at 7pm – Chambers/ZOOM hybrid.

▪ **ADJOURNMENT:**

Michael adjourned the meeting at 9p.m.

Submitted by: Johnnie Goodnight - CAAB - Staff Liaison/Secretary

Adopted 10/6/21; Attested to by:

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Johnnie Goodnight, Staff Liaison/Secretary