



Recreation Advisory Board Minutes

Thursday, July 8, 2021

6:00PM – Commission Chambers & Zoom

Meeting was called to order at 6:00pm.

Present:

Carl Shearer, Helena Hantzes, Dion Westerman, Jose Cedeno, Patrick Harris, Janet Yuen & Lisa Theisen

Absent: None

Leisure Services Employees in Attendance:

Patrick Cann, Leisure Services Director and Michelle Parks, Parks & Recreation Division Director

Members of the Public in Attendance:

Paul Rolli, Vice Mayor

- **Approval of Minutes** – April 15, 2021 Meeting minutes approved with no edits.
- **Public Comments:** None
- **Welcome & Introductions:**
 - City Staff and new Board Members introduced themselves
- **Officers: Nomination and Election of Officers**
 - Director Cann reviewed the updated Board Policies and Procedures for the new members.
 - Patrick Harris nominated Carl Shearer to serve as the Board President. Janet Yuen nominated Patrick Harris as Vice Chair. All members voted in favor of both nominations.
- **Recreation Updates:**
 - **Youth Programs** –
 - The Island City Summer Camp is currently operating at Island City Park Preserve. Recreation Director Michelle Parks related that the Summer Camp was moved to Island City Park Preserve due to Wilton Manors Elementary School providing an expanded summer school program.
 - Board Member Lisa Theisen asked for clarification as to why Island City Park is closed during child care programming. Director Park and Director Cann relayed the numerous safety and security reasons that the park must be closed to the public during camp sessions.
 - Director Parks stated that staff is preparing for the 2021-2022 School Year Before and After Care Programs at the elementary school beginning August 18th.



- The greatest challenge facing the program now is staffing shortages for After School Program due to hiring challenges from the current national labor shortage.
- **Senior & Adult Programs –**
 - **Outdoor Programs** - There is currently one outdoor fitness program operating in the summer, OutFit Training at Hagen Park on Monday and Wednesday nights, and Richardson on Tuesday and Thursday mornings. Jazzercise offers one outdoor class per week and the pickleball and tennis courts at Hagen are in full use.
 - **Indoor Programs** – Indoor programming is slowly making a return and in the past month the following programs have returned to indoor programming: Brains & Balance Past 60, Chair Volleyball, Chair Yoga, Square Dance and Jazzercise. Staff is currently planning Senior Trips for the Fall and Spring.
- **Special Events –**
 - Friends of the Library will hold an indoor Book Fair on Saturday, July 17th at Hagen Park Community Center from 8am to 2pm.
- **Capital Projects and Grants:**
 - Colohatchee Park Expansion – Director Cann reviewed the history of the property and the reasons the Commission approved the purchase to provide a secure and accessible entrance to Colohatchee Park. He reviewed the current development plans and conceptual designs for the property. The current estimates for development of a park entrance, parking lot and restroom is currently \$600,000 to \$900,000 depending upon amenities.
 - Site 92 – Director Cann reviewed the current status of property transfer from Broward County.
 - Kiwanis Club Proposal – Director Cann reviewed the potential land and property acquisition from the Kiwanis Club and gave an overall review of the challenges, costs and potential uses. Board Member Hantzes asked if any part of the property could become income producing immediately without updates. Director Cann replied that the restrooms and parts of the buildings would need to be brought up to ADA standards first.
 - Hagen Park – Repurposing Pickleball, Basketball, Playground, Connecting Walking Trail
 - Director Cann related the current issues at Hagen Park with aging equipment and conflicting uses of space. The Playground is currently beyond its useful life after 18 years of use and is scheduled for demolition. There are conflicting uses of basketball and pickleball players sharing a court. A park system master plan or community needs survey would speak to the City about how to move forward with the redevelopment or prioritization of amenities at Hagen Park.
- **Old Business:**
 - Lazy Lake Code Violations – Fencing has been picked up by Leisure Services staff. Currently, going through violation process with Broward County.



City of Wilton Manors ♦ Leisure Services Department
2020 Wilton Drive, Wilton Manors, FL 33305
954-390-2130 ♦ Fax 954-390-2138
WiltonManors.com/parks

- Parks System Master Plan – Parks System Master Plan was on going to be on agenda for commission approval before Covid, with a selected vendor for \$58,000. Only \$33,000 has been carried forward to date, so currently the plan is underfunded and will need Commission approval. Director Cann related the importance of having a Park System Master Plan in place and cited the successes of the 2010 Master Plan that includes Mickel Park and Colohatchee Park redevelopment. An updated master plan would possibly focus on the redevelopment and/or expansion of Hagen Park and the Colohatchee Park Expansion property.
- **New Business:**
 - Fee Schedule FY 2022 & Co-Sponsoring Policy
 - The proposed Non-Profit rates in the upcoming fee schedule were explained by Director Cann. The new fees would be in concert with the proposed Co-Sponsorship Policy for the usage of City parks for non-profit fundraisers, activities and programs. The non-profit rate would apply to valid non-profits seeking to rent City facilities for fundraisers or events. The Co-Sponsorship Policy seeks to allow non-profits to seek co-sponsorship of certain activities, programs or events that provide a recreational and community benefit. Helena Hantzes moved to approve recommendation of the Co-Sponsorship Policy. Patrick Harris seconded. All approved.
- **Adjournment:**
 - Carl Shearer adjourned the meeting at 8:20pm.