



Life's Just Better Here

**City of Wilton Manors
Community Affairs Advisory Board
Meeting Minutes
WEDNESDAY, June 16, 2021**

- **CALL TO ORDER:** Michael Sansevero called the June 16, 2021 CAAB meeting to order at 7:02 p.m. in the City Commission Chambers and via the Zoom Video Communications application.
- **PLEDGE OF ALLEGIANCE:** Michael led the Pledge of Allegiance.
- **ROLL CALL:** Johnnie took roll call: Michael Sansevero, Roger Cruttenden, Carvelle Estriplet, Craig Feldman, and Glen Rogers were present in the City Commission Chambers. Robert Hadley was absent and Johnnie reported that Robert had notified him that he would be absent; Paul Smith has resigned from the Board having moved out of Wilton Manors.
- **ADDITIONS/CHANGES/DELETIONS TO AGENDA:** Michael called for any changes to the agenda – noting none, the agenda was approved as written.
- **PRESENTATIONS/SPONSORSHIP REQUESTS:**
There were no presentation or sponsorship requests.
- **APPROVAL OF MINUTES FROM THE MEETINGS OF MAY 5, 2021:**
The minutes of the May 5, 2021 meeting were approved unanimously.
- **UPDATE FROM CITY LIAISON:** Johnnie reported that he and Roger were to participate in an AARP Age-Friendly Communities Quarterly Conference Call earlier today, but it was cancelled due to technical issues and will be rescheduled. Johnnie also reported that both he and Mayor Newton presented the Community Spirit Award Proclamation to Victor Warren at City Hall since he was present only virtually in last month's meeting wherein the presentation was made.
- **UPDATE FROM CHAIR:** Michael asked Johnnie about the status of the CAAB budget in the 21-22 fiscal year budget. Johnnie reported that the CAAB request of \$5,000 was submitted to Finance and was still in the proposed budget but there will be several budget meetings moving forward and Johnnie encouraged CAAB participation in the budget meetings. Michael urged CAAB members to promote the upcoming CAAB vacancies, with applications due July 1st for appointment in the July 27th Commission meeting – to fill the expiring terms of Michael, Carvelle, Craig, and Paul Smith (currently vacant).
- **PUBLIC COMMENTS:** Michael noted that there were no guests physically present; Johnnie reported that there were 2 members of the public on the Zoom meeting – Hunter Stephens and Vice Mayor Rolli, and provided instructions on “raising your hand” in Zoom or on the phone and noted that there were no hands raised.
- **UNFINISHED BUSINESS:**
 - a.) Senior Resource Guide – Mike stated that distribution is still pending, and hopefully programs and services will be resumed to include the guide in the September/October 2021 issue of the Town Crier which would be needed the first week of August. Johnnie suggested a Board motion to empower Roger to work with Leisure Services on revising the Resource Guide for review in the August 4th CAAB meeting – Roger accepted this and said motion was made (Glen), seconded (Craig) and approved.
 - b.) CAAB's Role in Public Art Policy – Roger shared the revised draft Public Art Policy with the minor changes noted in the May meeting. With one typo noted by Craig (first bullet point should read: “...emotions IT is meant to say or convey.”) the Board approved the revised document and requested that it be submitted to Leisure Services Director Patrick Cann as a recommendation to use as a guide when art is submitted to the city with cc: to the City Manager. Roger raised the issue of Commissioner Caputo's hardscape discussion at the last Commission meeting and if CAAB will pursue this matter – Michael stated that 3 other Commissioners did not support this at this time – with the budget and Stonewall matters currently at hand but he (Michael) believes that this will be raised again in the future and suggested that Commissioner Caputo attend a future CAAB meeting to expand on this item.

- c.) Criteria for Women’s History Month/Black History Month honorees – Carvelle is drafting a criteria document which will be reviewed in a future CAAB meeting, she noted that she is modeling it after Coral Springs. This is for honorees of February and March 2022.
- d.) Wilton Manors Car Show – Michael reported that the Wilton Drive Improvement District (WDID) approved to fund this proposed event and the city approved the submitted Special Event Permit for Sunday, August 29 from 10a.m.-2p.m. Roger asked if CAAB members need to participate in any form, if volunteers are needed; Michael said this could be further discussed in the August CAAB meeting and he would discuss this with Tony LoGrande in the meantime. Glen asked if there was any promotional (businesses/restaurants) material that could be distributed – Johnnie shared the existing restaurants palm card but noted that it is out-of-date. Craig asked if there is any “Sponsored by WDID or CAAB” opportunity? Michael noted that this will all be discussed further in the August meeting.

- **NEW BUSINESS:**

- a.) None.

- **COMMUNICATIONS TO COMMISSION:** None was noted.

- **BOARD MEMBER REPORTS AND REQUEST FOR AGENDA ITEMS:**

Carvelle revisited the CAAB recommendation that the Commission consider flying both the original and progressive Pride Flags. Michael noted that he has not heard follow-up discussion by the Commission but he could remind them of CAAB’s recommendation during Public Comments in a future City Commission meeting.

- **NEXT SCHEDULED MEETING DATE:** Wednesday, August 4, at 7pm – Chambers/ZOOM hybrid. There is no July CAAB meeting for Summer Recess.

- **ADJOURNMENT:**

Michael adjourned the meeting at 7:40p.m.

Submitted by: Johnnie Goodnight - CAAB - Staff Liaison/Secretary

Adopted 8/4/21; Attested to by:

Johnnie Goodnight, Staff Liaison/Secretary