

The City of Wilton Manors' Firefighter's Pension Board will be conducting a "Hybrid" Pension Meeting in the City Commission Chambers with limited public access and utilizing communications media technology ("CMT") for additional public access, in accordance with City of Wilton Manors Ordinance No. 2020-11, and City of Wilton Manors Emergency Order 2021-01.

**AGENDA
CITY OF WILTON MANORS FIREFIGHTER'S
HYBRID PENSION BOARD MEETING
Tuesday September 7, 2021 at 4:30 pm.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Additions/Deletions**
- 4. Comments from the Public**
Any member of the Public may speak on any issue for three (3) minutes
- 5. Approval of Minutes**
June 15, 2021 (Hybrid Pension Meeting)
- 6. Receive & File**

Warrant #2021-008	
• Gabriel Roeder Smith & Co. Invoice 462736	\$6,250.00
• Judith A. Hoekstra	\$350.00
Warrant #2021-009	
• Joan L. Wall, Bookkeeper Invoice 2-17-21 – 6-17-21	\$478.40
 Klausner, Kaufman, Jensen and Levinson June 30, 2021 Invoice	 0
Klausner, Kaufman, Jensen and Levinson July 31, 2021 Invoice	0
2020 Premium Tax Distribution	\$94,262.84
- 7. New Business**
KSDT – Approval of Engagement Letter for Auditing Services
Discussion of Bookkeeping Services
- 8. Report from Pension Attorney**
- 9. Joan Wall, Bookkeeper**
- 10. Reports from Board Members**
- 11. Adjournment**

***The Public may participate in the meeting in several ways:**

1. Videoconference – the meeting will be hosted online using Zoom. The public may join the meeting online by selecting “join meeting” and entering the meeting number of **916 4353 4394** Passcode:719791 Attendees should visit Zoom and test their connections in advance of the meeting.
2. The public may also provide input in advance that will be entered into the record at the beginning of the meeting. Such input must be submitted in writing in advance of the meeting by email to jhoekstra@wiltonmanors.com. If you desire for your written comments to be read into the record during the meeting, please indicate so and limit them to 300 words. Written comments in excess of 300 words will be entered into the meeting record and distributed to the Board before the start of the meeting. For questions regarding public comment or connecting to the electronic meeting contact Judith Hoekstra, Administrative Assistant, jhoekstra@wiltonmanors.com.

Zoom Information:

Topic: Fire and Pension Board of Trustees Meetings

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://wiltonmanors.zoom.us/j/91643534394?pwd=Vng0WGdzNXlVcU9rdUdMMHNtallqdz09>

Meeting ID: 916 4353 4394

Passcode: 719791

One tap mobile

+13017158592,,91643534394# US (Washington DC) +13126266799,,91643534394# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

877 853 5247 US Toll-free

888 788 0099 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

Meeting ID: 916 4353 4394

Find your local number: <https://wiltonmanors.zoom.us/j/91643534394?pwd=Vng0WGdzNXlVcU9rdUdMMHNtallqdz09>

Wilton Manors Fire Hybrid Pension
Board Meeting
Minutes for June 15, 2021

Call to Order

Chairman Rothe called the Firefighter Pension Meeting to order at 4:30 pm

Roll Call

Archacki	In attendance at meeting
Kalis	In attendance at meeting
Keefe	Virtually in attendance
Ridout	In attendance at meeting
Chairman Rothe	In attendance at meeting

Others Present

Attorney Levinson, Attorney, Pennie Zuercher, Finance Director, Theora Braccialarghe, Actuary

Additions/Deletions

None

Comments from the Public

None

Approval of Minutes

March 2, 2021 (Hybrid Pension Meeting)

Trustee Kalis made a motion to approve the March 2, 2021 meeting minutes, seconded by Trustee Archacki. Approved Unanimously

Receive & File

Warrant #2021-004	
Judith A. Hoekstra–Administrative Services 3/2/2021	\$506.25
KSDT, CPA Invoice 97306- 2-28-2021	\$7,200.00
Warrant #2021-005	
Klausner, Kaufman, Jensen & Levinson March 31, 2021	\$425.00
Warrant \$2021-006	
Gabriel, Roeder, Smith & Co., Invoice #461757	\$3,240.00
Warrant 2021-007	
Professional Indemnity Insurance Renewal	\$1,500.00
Klausner, Kaufman, Jensen and Levinson May 31, 2021 Invoice	0
March 2, 2021 Representation Letter KSDT	

Trustee Archacki made a motion to ratify the disbursements under Receive & File, seconded by Trustee Kalis. Approved Unanimously

Page 36 – Market Value is 6.1%

6.1% was used in the funding process. The 5.5% is used in the Share Allocation, this is the real number that happened with the assets.

Page 35 – Reconciliation of Share Plan Account for year ended September 30, 2020

October 1, 2019	\$55,851
Distributions	(\$29,366)
Earnings	\$ 1,615
Additions 9/30/20	\$42,680
Ending Balance	\$70,780

Trustee Keefe asked about the retirement age on page 22 and page 39.

100% retirement one half year after reaching age 55 or age 50 with 20 years of service.

Normal retirement age 55 and is attainment of age 50 and completion of 20 years of creditable service.

Theora said that is the difference between Plan Provision and an Assumption.

Trustee Kalis made the motion to approve the October 1, 2020 Actuarial Valuation and also needs to be put on the City Website, seconded by Trustee Ridout. Approved Unanimously

Trustee Archacki asked about Joan Wall and the Finance Director said she could either sign on or attend the meeting. Pennie Zuercher said she hasn't received any information from Joan Wall yet. Chairman Rothe asked about the State Report, but there was no information on it yet.

Report from Pension Attorney

Attorney Levinson said the Form 1 Disclosure is due in July and reminded the Board to make sure they complete their Form 1 and send in by July.

Attorney Levinson went over the Policy Provisions for Investment Managers.

Joan Wall, Bookkeeper

None

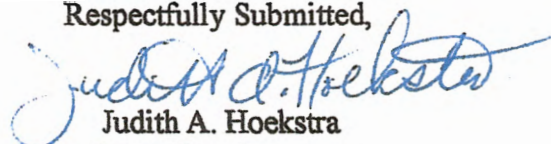
Report from Board Members

Chairman Rothe asked about the State Money. Attorney Levinson said no information was available yet.

Adjournment

Trustee Archacki made a motion to adjourn the meeting, seconded by Trustee Ridout.

Respectfully Submitted,



Judith A. Hoekstra
Recording Secretary

