



Life's Just Better Here

**City of Wilton Manors
Community Affairs Advisory Board
Meeting Minutes
WEDNESDAY, JANUARY 5, 2022**

- **CALL TO ORDER:** Michael Sansevero called the January 5, 2022 CAAB meeting to order at 7:00p.m. in the City Commission Chambers and via the Zoom Video Communications application.
- **PLEDGE OF ALLEGIANCE:** Michael led the Pledge of Allegiance.
- **ROLL CALL:** Johnnie took roll call: Michael Sansevero, Robert Hadley, Roger Cruttenden, Carvelle Estriplet, and Harrison C. Davies were present. Glen Rogers and Jasmen Rogers were absent.
- **ADDITIONS/CHANGES/DELETIONS TO AGENDA:** No changes were noted; agenda accepted as written.
- **PRESENTATIONS/SPONSORSHIP REQUESTS:**
None were received. Michael encouraged interested parties to submit sponsorship requests.
- **APPROVAL OF MINUTES FROM THE MEETINGS OF DECEMBER 8, 2021:** Minutes approved unanimously.
- **UPDATE FROM CITY LIAISON:** Johnnie reported that the Senior Resource Guide has been received back from the printer and made available at various city locations – and reminded everyone that it was included, and mailed out to everyone, in the September/October 2021 Town Crier. Johnnie provided members with the audio of the Commission’s discussion on Black/Women’s History Month honorees, and provided draft copies of the nomination forms.
- **UPDATE FROM CHAIR:** Michael said that he had inquired with Johnnie on the new nomination forms; he attended the December 14th Commission Meeting when the Black/Women’s History Month discussion was held. Michael stated that the Parks & Rec committee approved a sculpture to be placed in Rachel Richardson Park and he still encourages the City Commission to appoint a city staff liaison to the various art committees.
- **PUBLIC COMMENTS:** There were no attendees in the Chambers or on Zoom.
- **UNFINISHED BUSINESS:**
 - a.) Criteria for Women’s History Month/Black History Month honorees – Mike referenced the Commission’s discussion and the draft nomination forms. The proposed nomination forms were approved for promoting in the city’s eNews, social media, and website. Nominations for the 3 programs will be received back by CAAB for review and recommendation to the City Commission for recognition.
 - b.) CAAB Mission Statement – Michael noted that the CAAB proposed CAAB Mission Statement has been submitted to the Commission and will be addressed in a future Commission meeting.
 - c.) “I am Wilton Manors”: Robert noted that he continues to work on this project.
 - d.) Bicycle Safety Event – May 2022 (Carvelle): Carvelle stated that she envisions a closed parking lot event with vendors and an obstacle course as previously discussed, and is also now considering incorporating a bicycle scavenger hunt as well. Review/discussion of the current Leisure Services calendar led to May 14 or 15 being the best option – Carvelle will reach out to Leisure Services to confirm. Johnnie stated that for the last CAAB sponsored Bike Safety Event, the CAAB member that coordinated the event used a task spreadsheet to organize the event – he will see if he has a copy of it to share. Mike requested a draft program to discuss in the next meeting, and asked that the date be confirmed with Leisure Services and then shared with the PD to ensure their participation.
 - e.) Caribbean Island Festival – Jasmen was not in attendance – no update provided.
 - f.) Skip Stadnik Community Spirit Awards for 2021 volunteerism: Mike stated that the nomination form is good to go and an announcement will be in the March/April Town Crier; we potentially have 6 people to honor: 2 for Black History Month (February), 2 for Women’s History Month (March) and 2 for the Skip Stadnik Community Spirit Awards (April/May).
- **NEW BUSINESS:**
 - a.) None was noted although Johnnie stated that one member of the public, Hunter Stephens, had joined the meeting should the Board wish to entertain public comments at this time. Johnnie provided raise your hand instructions – Hunter Stephens stated that he had joined to hear the Bike Safety Event discussion but had apparently missed it.

- **COMMUNICATIONS TO COMMISSION:** Mike noted the pending Commission discussion on Board Mission Statements.
- **BOARD MEMBER REPORTS AND REQUEST FOR AGENDA ITEMS:**
None noted.
- **NEXT SCHEDULED MEETING DATE:** Wednesday, February 2, at 7pm – Chambers/ZOOM hybrid.
- **ADJOURNMENT:**
Michael adjourned the meeting at 7:33p.m.

Submitted by: Johnnie Goodnight - CAAB - Staff Liaison/Secretary

Adopted 2/2/22; Attested to by:

Johnnie Goodnight, Staff Liaison/Secretary