



City of Wilton Manors ♦ Leisure Services Department
2020 Wilton Drive, Wilton Manors, FL 33305
954-390-2130 ♦ Fax 954-390-2138
WiltonManors.com/parks

**Recreation Advisory Board
Virtual Meeting Agenda
Thursday, July 8, 2021
6:00PM – Commission Chambers**

- 1. Approval of Minutes** – April 15, 2021
- 2. Public Comments:**
- 3. Welcome and Introductions:**
- 4. Officers: Nomination and Election of Officers**
- 5. Recreation Updates:**
 - a. Youth Programs
 - a. Summer Camp at ICPP
 - b. Senior & Adult Programs
 - a. Outdoor Fitness Programs
 - b. Indoor Programs
 - c. Special Events
 - a. Saturday, July 17th Indoor Book Fair Hagen Park 8:00 AM-2:00 PM.
- 6. Capital Projects and Grants**
 - a. Colohatchee Park Expansion
 - b. Site 92
 - c. Kiwanis Club Proposal
 - d. Dredging Project
 - e. Hagen Park – Repurposing Pickleball, Basketball, Playground, Connecting Walking Trail
- 7. Old Business:**
 - a. Lazy Lake Code Violations
 - b. Parks System Master Plan
 - c. Hagen Park & Colohatchee Park Site Master Plans
 - d. Hagen Tot Lot Useful Life 10 to 12 Years
- 8. New Business:**
 - a. Fee Schedule FY 2022
 - b. Co-Sponsoring Policy
- 9. Adjournment:**



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Recreation Advisory Board Minutes

Thursday, April 15, 2021

6:00PM – Zoom

Chair John Fiore called the meeting to order at 6:02 pm.

Present: Cory Keester-O’Mills, Patrick Hall, Matt Gil, Carl Shearer, Ryan Hanson, John Fiore, Helena Hantzes

Absent: None

Leisure Services Employees in Attendance:

Patrick Cann, Leisure Services Director and Devon Walsh, Administrative Program Coordinator

Members of the Public in Attendance: None

- **Approval of Minutes** – February 18th Meeting minutes approved with no edits.
- **Public Comments:** None
- **Parks & Recreation Covid-19 Update:**
 - Director Patrick Cann stated that there are no new updates. The Leisure Services Department is looking into potentially opening basketball during the summer.
- **Recreation Updates:**
 - **Youth Programs** – The Island City Summer Camp will be held at the Island City Park Preserve this summer. Registration for Residents opens April 26th and will be either \$360 per 3-week session or \$140 per week. Registration for Non-Residents opens May 3rd and will be either \$420 per 3-week session or \$160 per week.
 - **Senior & Adult Programs** – There are two (2) new outdoor fitness programs. Kickboxing at Mickel Park on Tuesday and Thursday nights and OutFit Training at Hagen Park on Monday and Wednesday nights, as well as, at Richardson on Tuesday and Thursday mornings.
 - **Special Events** –
 - Concert at Mickel – April 16, 2021 The South Florida Pride Wind Ensemble will be playing about an hour’s worth of music at Mickel Park.
 - Justin Flippen Park Dedication Ceremony- April 17, 2021 A ceremony will be held to have Jaycee Park officially be renamed Justin Flippen Park, as well as, the new monument unveiled.
- **Capital Projects and Grants:**
 - **Colohatchee Park Expansion Update** – Director Cann stated there is no new update for this project.
 - **Site 92-** Director Cann stated that Broward County has given the City a quick claim deed for 1.42 acres of land. The City has started the due diligence process. There will need to be a City Commission workshop for the property. The goal is to get this item on the May 2, 2021 City Commission Agenda. Chair Fiore questioned if Broward County has put any restrictions on what can be done with the property. Director Cann stated that the City can’t increase the impervious area to more than 15%, the current tree canopy must be maintained, and there are specific uses it can be used for. Those uses are passive recreational uses, boat ramp/dock, and concession only when linked to green space. Board Member Carl Shearer questioned if the City will be providing funding to fix



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the cul-de-sac. Director Cann stated that this fix was estimated at \$300,000 and most of it is not on Broward County's property. Board Member Schearer and Board Member Gil both expressed ideas on what to do in the park once it is officially city property.

- **Dredging Project-** The award for this project is good through September 2021. The project is moving forward.

- **Old Business:**
 - **Lazy Lake Code Violations** –Director Cann stated the violations went to Special Magistrate. The resident has 15 days, which is April 27, 2021, to rectify the violations. If not, Broward County will take over fixing the violations and charge the property owner \$250 per diem.
 - **Park Systems Master Plan-** Director Cann stated that the City Commission funded it over a two (2) year period and that it was carried one (1) year forward. He stated it currently needs City Commission approval again and recommends to at least doing a Park System Master Plan for Hagen Park. The tot lot is 19 years old, outdated and unable to safely use at the moment. It is estimated to cost between \$25,000 and \$30,000 to demolish and build something new. Director Cann stated the department has one (1) quote for a new playground for \$11,000, but the first step in replacing the playground is to do a resource analysis. The Advisory Board Members all agreed to back the Park Systems Master Plan and formulated a plan to enact this at the upcoming City Commission meeting.
 - **Justin Flippen Park Update-** This was discussed earlier in the meeting during the Recreation Update.

- **New Business:**
 - **Hagen Playground Useful Life-** This was discussed earlier in the meeting during Old Business.
 - **2021/2022 Budget-** This was also discussed earlier in the meeting during Old Business.
 - **Terms Expiring-** Director Cann reminded the board that some of their terms are expiring and to reapply for the board if they would like to continue serving on it.

- **Adjournment:** Carl Shearer made motion to adjourn. Seconded by Matt Gil. Meeting adjourned at 7:17pm.



Life's Just Better Here

NOTICE OF "HYBRID" MEETING

RECREATION ADVISORY BOARD MEETING THURSDAY, JULY 8, 2021 at 6:00P.M

The City of Wilton Manors' Recreation Advisory Board will be conducting a "Hybrid" Recreation Advisory Board meeting in the City Commission Chambers with limited public access and utilizing communications media technology ("CMT") for additional public access, in accordance with City of Wilton Manors Ordinance No. 2020-11, and City of Wilton Manors Emergency Order 2021-01.

PUBLIC ACCESS TO THIS MEETING CAN BE ACCOMPLISHED AS FOLLOWS:

- The public shall be permitted to be in physical attendance in the Commission Chambers and in a designated overflow area. Capacity in the Commission Chambers will be limited to nineteen (19) members of the public. Capacity in the designated overflow area shall be limited to twenty (20) members of the public. Entry into the Commission Chambers and overflow area will be granted on a first come, first serve basis.
- Join Meeting by live stream Zoom Video Communications (instructions attached to this notice)

Any member of the public wishing to comment publicly on any matter may participate by:

- **Submitting Public Comment in person:** When an item is called each member of the public, in physical attendance at the meeting in the Commission Chamber or the overflow area, who wishes to speak will be provided an opportunity to address the Recreation Advisory Board for three (3) minutes or less.
- **Submitting Public Comment via email:** *PRIOR* to the start of the meeting, submit comments by email to publiccomment@wiltonmanors.com. Please

include your name and address in the email. All comments submitted by email comment length shall be, if read orally, three (3) minutes or less. Public Comment received by 5pm prior to the start of the meeting will be read into the record by Parks and Recreation Director Michelle Parks. All other comments submitted by email prior to the start of the meeting shall be made a part of the public record.

- Participating in Meeting via Zoom: Log-in to Zoom via browser, app or phone. During Public Comment portion of the agenda use Raise Hand feature to be called on. Raise Hand feature can be activated by selecting the icon. If you are on app on phone, icon is on the bottom of your screen. If you are on a tablet, icon is on the top right of your screen. If you are on a PC or laptop, icon is on the bottom of the screen. If you are calling in to the meeting, Dial *9.
- Delivery of any documents for the Recreation Advisory Board relating to public comment can be sent to publiccomment@wiltonmanors.com. If received by 5pm prior to the meeting, the document will be provided to the Recreation Advisory Board and will be made a part of the permanent record. If received after 5pm the documents will be provided to the Recreation Advisory Board the next business day.
- If you do not have access, or need accommodations, please contact the Clerk's Office at 954-390-2123.

This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 954-390-2123, not later than two days prior to such proceeding. If a person decides appeal any decision made by the Wilton Manors Recreation Advisory Board with respect to any matter considered at such meeting or hearing, will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Agenda items may be viewed online at www.wiltonmanors.com. If an member of the public requires additional information about this Recreation Advisory Board Meeting, or has any questions about how to submit public comment for the meeting, or how to access the meeting, please contact Faith Lombardo in the City Clerk's Office, 2020 Wilton Drive, Wilton Manors, FL 33305, 954-390-2123, or CityClerk@wiltonmanors.com.

POST: City Hall
Library
Hagen Park
Utilities Department

cc: Mayor/Commission
All City Department

ADVERTISE: Website

Dated and Posted: 6/7/21

**Instructions for Viewing and Participating in the
City's "HYBRID" Recreation Advisory Board
Meeting In Person and Utilizing Communications
Media Technology ("CMT")
JLUY 8, 2021 at 6:00 PM**

Any member of the public wishing to comment publicly on any matter may participate by:

- Submitting Public Comment in person: Pursuant to City of Wilton Manors Emergency Order 2021-01, when an item is called each member of the public, in physical attendance at the meeting in the Commission Chamber or the overflow area, who wishes to speak will be provided an opportunity to address the Recreation Advisory Board for three (3) minutes or less.
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- If you do not have access, or need accommodations, please contact the Clerk's Office at 954-390-2123.

CMT Options for Viewing and Listening to the Meeting:

Through Zoom technology:

Instructions for Attendees\Participants:

Please click the link below to join the Recreation Advisory Board Meeting:

<https://wiltonmanors.zoom.us/j/99241526936>

Or iPhone one-tap :

US: +19292056099,,97216354429# or +13017158592,,97216354429#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free)

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