



# WILTON MANORS, *Island City*

2020 WILTON DRIVE, WILTON MANORS, FLORIDA 33305

## COMMUNITY DEVELOPMENT SERVICES

(954) 390-2180 FAX: (954) 567-6069

*Life's Just Better Here*

**NOTICE OF MEETING  
DEVELOPMENT REVIEW COMMITTEE (DRC)  
AGENDA  
Tuesday, February 2, 2021 at 1:30pm**

Notice is hereby given that the Planning and Zoning Board will be conducting a virtual meeting utilizing communications media technology ("CMT") in accordance with City of Wilton Manors Ordinance No. 2020- 11 and City of Wilton Manors Emergency Order 2020-05 dated April 24, 2020, as amended by Emergency Orders 2020-12 and 2020-16 related to conducting local government public meetings while under the health emergency related to the spread of Novel Coronavirus Disease 2019 (COVID-19).

### ITEMS SCHEDULED

**1. Approval of Minutes:**

- a. January 5, 2021

**2. Public Comment:**

*Any member of the Public may speak on any issue for three (3) minutes.*

**3. Site Plan Approval:**

**SP 21-01**

Request to modify the exterior elevation and staircase of an approved site plan for a new office building located at 1985 N. Andrews Avenue.

Owner/Agent- Wilton Andrews Office, LLC

Land Use – Transit Oriented Corridor West (TOC-W)

Zoning – General Business (B-2)

**Reviewers:** Community Development Services Department, Fire Prevention Division, Emergency Management / Utilities Department, Police Department, Building Official and Waste Management.

### PUBLIC ACCESS TO THIS VIRTUAL MEETING CAN BE ACCOMPLISHED AS FOLLOWS:

**Join Meeting by live stream Zoom Video Communications (instructions attached to this notice)**

Any member of the public wishing to comment publicly on any matter may participate by:

- Submitting Public Comment via email: *PRIOR* to the start of the meeting, submit comments by email to [rmoore@wiltonmanors.com](mailto:rmoore@wiltonmanors.com). Please include your name and address in the email. All comments submitted by email comment length shall be, if read orally, three (3) minutes or less. Public Comment received by 12 noon prior to the start of the meeting will be read into the record by the staff liaison. All other

comments submitted by email prior to the start of the meeting shall be made a part of the public record.

- **Participating in Meeting:** Log-in to Zoom via browser, app or phone. During Public Comment portion of the agenda use Raise Hand feature to be called on. Prior to Public Comment, please ensure that your audio is muted, and your video is turned off. Raise Hand feature can be activated by selecting the icon. If you are on app on phone, icon is on the bottom of your screen. If you are on a tablet, icon is on the top right of your screen. If you are on a PC or laptop, icon is on the bottom of the screen. If you are calling in to the meeting, Dial \*9.

Delivery of any documents for the Development Review Committee Meeting relating to public comment can be sent to [rmoore@wiltonmanors.com](mailto:rmoore@wiltonmanors.com). If received by 12 noon prior to the meeting, the document will be provided to the Development Review Committee and will be made a part of the permanent record. If received after 12 noon, the documents will be provided to the Development Review Committee the next business day.

If you do not have access, or need accommodations, please contact the City of Wilton Manors' Community Development Services Department at 954-390-2180.

This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 954-390-2123, not later than two days prior to such proceeding. If a person decides to appeal any decision made by the Development Review Committee with respect to any matter considered at such meeting or hearing, will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

If you wish an electronic copy of backup materials, please email [rmoore@wiltonmanors.com](mailto:rmoore@wiltonmanors.com). If a member of the public requires additional information about this Development Review Committee Meeting, or has any questions about how to submit public comment for the meeting, how to access the meeting, or virtual procedures, please contact Roberta Moore, Director of Community Development Services, 2020 Wilton Drive, Wilton Manors, FL 33305, (954)390-2180, or [rmoore@wiltonmanors.com](mailto:rmoore@wiltonmanors.com).

### **Options for Viewing and Listening to Virtual Meeting:**

#### **Through Zoom technology:**

Instructions for Attendees\Participants

- Please click the link below to join the Development Review Meeting-

**Please click the link below to join the webinar:**

<https://wiltonmanors.zoom.us/j/96631443139>

**Or iPhone one-tap:**

US: +19292056099, 96631443139# or +13017158592,96631443139#

**Or Telephone:**

Dial (for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free)

**Webinar ID: 966 3144 3139**

**International numbers available:** <https://wiltonmanors.zoom.us/j/96631443139>