



City of Wilton Manors
 Community Development Services
 2020 Wilton Drive
 Wilton Manors, FL 33305
 954-390-2180 Fax: 954-567-6069
 www.wiltonmanors.com

**Local Business
 Tax Application**

Date _____ Business Phone _____ Other Phone _____

Business Name _____

Business Address _____

Is this a home address: Yes No Business Email: _____

Mailing Address (if different) _____

Business Owner's Name: _____

Business Owner's Address: _____

Business Owner's Driver's License Number: _____

Business Owner's Social Security Number or Federal Tax ID Number: _____

List name of Corporate Officers with title: _____

Type of Business: _____

Describe in detail, the nature or type of business to be conducted: _____

Describe previous business use at this address: _____

Square Footage: _____ Number of Employees: _____ Retail Stock Value: \$ _____
(Merchants/Storekeeper)

Seating Capacity: _____ Number of Apartments: _____ Number of Rooms: _____
(Restaurants) (If Applicable) (Hotel/Motels, etc)

Number of Beds: _____
(Convalescent Homes, Sanitariums, etc)

It is **necessary** to attach copies of **ALL APPLICABLE** documents:
 _____ Articles of Corporation/Incorporation _____ Fictitious Name Registration _____ State Contractor's License
 _____ State Alcoholic Beverage License _____ Broward County Health Permit _____ Professional License
 _____ Executed Lease

This is to certify that all information given herein is true and accurate. I understand that providing false or misleading information on this application may result in delay or possible denial of issuance. I further understand that if there are any subsequent changes in the operation of my business as stated, that I will agree to notify the City of Wilton Manors of such changes. I have read this application and the statements contained herein are true and correct to the best of my Knowledge.

Business Owner's Signature _____ Zoning District _____
 Zoning Approval _____
 Fire Inspection Approved _____

Helpful Information...

- If your profession or occupation is certified by the Department of Business and Professional Regulations (850-487-1395) or the Department of Health (850-488-0595). Attach a copy of your certification, registration or license.
- Banks, mortgage brokers, finance companies and stockbrokers must be registered with the State Comptroller now known as the Florida Department of Financial Services (850-413-3100) or the Federal Home Bank of Atlanta (404-888-8000) or Comptroller of Currency (202-874-4900). Attach a copy of the state, federal, and/or national license.
- Restaurants and food establishments must contact the Division of Hotels & Restaurants (850-487-1395). Attach a copy of the approved inspection report and permit to operate.
- Childcare, group homes, nursing homes must have the approval of the Bureau of Children & Family Services (954-357-7880) and Broward County Human Services Department (954-357-6385). Attach a copy of the approval and license.
- Health studios, seller of travel, motor vehicle repair shops, telemarketers, and dance (ballroom) studios must contact the State of Florida, Department of Agriculture & Consumers Services (850-410-3808).
- Certified contractors must contact the State of Florida Department of Professional Regulations License and/or Certificate (850-487-1395) and Broward County (954-765-4400). Attach a copy of the Certificate of Competency.
- Alcoholic Beverages must contact the State of Florida Division of Alcoholic Beverages & Tobacco (850-487-1395). Attach a copy of the license.
- Registration of Business with the State contract Florida Department of State, Division of Corporations (850-245-6052) or www.sunbiz.org.
- Registration Fictitious Name contact Florida Department of State, Division of Corporations (850-245-6058) or www.sunbiz.org.
- Inspections: (A) FBC 109.1 When deemed necessary, the Building Official shall examine or cause to be examined all buildings and structures for which an application has been received for permit to enlarge, alter, repair, move, demolish or change the occupancy thereof (ex. A permit application with the Building Department for an Occupational Use Inspection will be needed). The fee for this service will be at the business owner's expense.
- All businesses must obtain a Broward County Local Business Tax Receipt 954-831-4000 or www.broward.org (115 S Andrews Ave, Room A-100, Fort Lauderdale)