



POSITION DESCRIPTION

Position Title: Maintenance Worker I
Level / Grade: A1 / 1
FLSA Status: Non-Exempt

GENERAL DESCRIPTION OF DUTIES

Under direct supervision, the purpose of the position is to provide organization, sanitation, and general maintenance in the assigned functional areas. Employees in this classification perform general and preventative maintenance and repair work. Position is responsible for the cleanliness and maintenance of supplies and facilities in the assigned areas. Performs related work as directed.

ESSENTIAL JOB FUNCTIONS

Because it is difficult if not impossible to present a finite list of every possible function to be performed by employee, the City of Wilton Manors reserves the right in its sole and absolute discretion to modify and update this job description and to ask employee to perform tasks beyond the duties presented herein. In the event a change is necessary to update the essential functions of the job, the City will provide as much notice as practicable to the employee.

- Maintains a safe and clean working environment and provides for the general upkeep for the assigned areas; utilizes various cleaning agents, mixing such according to label instructions and product specifications, and using in accordance with prescribed safety precautions and directions.
- Maintains City buildings, parks, and recreational facilities.
- Maintains and repairs public right-of-ways, green spaces, City parks, and recreational facilities.
- Performs routine grounds maintenance tasks; e.g., lawn mowing, tree and hedge trimming, edging, laying sod.
- Utilizes fertilizers, herbicides and pesticides to maintain green space, right-of-ways, and parks and recreational areas.
- Installs and repairs various fencing; e.g., wooden fencing, chain link fencing; repairs and replaces boardwalks and other wooden structures.
- Assists with minor repairs and installation projects of street, sewer, storm, water, irrigation and signage; assists with minor building maintenance and repairs.
- Installs and repairs various plumbing fixtures and piping; e.g., sinks, showers, toilets, pvc pipes, drinking fountains.

MAINTENANCE WORKER I

- Installs and performs minor repairs electrical equipment; e.g., timers, light fixtures, outlets, switches, fuses, fans, hand dryers, electric gates, garage doors, air conditioners.
- Performs related work as directed.

EDUCATION AND EXPERIENCE

Minimum Qualifications

Any combination of training and experience which would provide required knowledge, skills, and abilities are qualifying. A typical way to obtain the required qualifications would be:

High school diploma or GED preferred; supplemented by demonstrated ability to fulfill the physical requirements of the work; or an equivalent combination of education, training, and experience.

Wilton Manors is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, Wilton Manors will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.