City of Wilton Manors
Community Development Services Department
2020 Wilton Drive, Wilton Manors, FL 33305
954-390-2180 Fax: 954-390-2184
www.wiltonmanors.com

SWIMMING POOLS/SPAS

This checklist is designed to expedite permit application processing by ensuring that all required documentation is submitted with your application. **Submit one notarized copy of the permit application and two (2) copies of the following required information:**

_____ 1. Owner/Builder Affidavit, if constructed by homeowner.

_____ 2. If installed/constructed by a contractor, include proof of Workers' Compensation Insurance, copy of contractor's license and copy of contract.

_____ 3. Homeowner Association Approval, if required.

_____ 4. Survey of parcel signed and sealed with pool/deck drawn to scale and dimensioned, including setbacks to property lines and location of overhead service drop to house. Each set of plans shall include a Registered Land Surveyor's Certificate.

_____ 5. Engineered drawings signed and sealed showing construction of shell, cross sections, piping, steps, ladders and pool equipment. If options provided, highlight the ones to be used.

_____ 6. Details and manufacturer's specs for heaters; specify if electric, gas or solar. (Provide load calculations for heater, if electric.)

_____ 7. Electrical sub-permit requires electrical contractor.

_____ 8. Pool/spa deck construction details (materials, dimensions, etc.). If pool/spa deck is thirty (30) inches or more above ground level, plans must be signed and sealed.

_____ 9. Unless already existing, a permit application to erect a fence or screen enclosure with self-locking gate must be submitted simultaneously with this pool/spa permit application. Fences must be a minimum of five (5) feet high.

_____ 10. Drainage plans must be submitted with permit application.

_____ 11. Executed Swimming Pool Safety Act Form showing method of complying with Chapter 515, Florida Statutes, and Florida Building Code.

_____ 12. All applications for commercial pools **must** include a release letter from the Department of Health/Hotel or Restaurants, and be pre-approved by Broward County Environmental Protection & Growth Management Department.

GENERAL INFORMATION:

a. A temporary construction fence four (4) feet high must surround the pool/spa during construction.
b. Prior to final inspection of the pool/spa, the screen enclosure or the permanent 4-foot high (minimum) fence must be completed, including an automatic-close gate.
c. Shoring required if pool/spa to be within five (5) feet of wall of house. If excavation disturbs soil within 5 feet of the house, an inspection of the shoring is required prior to continuing construction of the pool/spa.

SPECIFIC REQUIREMENTS:

a. Fence or screen enclosure required if pool/spa is twenty-four (24) inches or more in depth.
b. Minimum three (3) foot deck required around pool/spa.
c. Minimum distances from water to electric wires or fixtures required.
d. Metal building components within minimum dimensions to be bonded.

INSPECTIONS: The following inspections are to be requested in sequence and must pass in this order:

1) Main Drain (plumbing)
2) Shell Bonding (electrical)
3) Pool Steel (building)
4) Underground Electric (electrical)
5) Piping (plumbing)
6) Deck Bonding (electrical)
7) Niche Light Bond (electrical)
8) Window and Door Alarms (electrical)
9) Deck (building)
10) Final Electrical
11) Final Plumbing
12) Final Building

All inspection requests must be called in by **2:45pm** for inspection on the next Business Day.

_____ Signature of Applicant

_____ Date

_____ Printed Name of Applicant

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A T T E N T I O N

ALL RESIDENTIAL POOL CONTRACTORS AND HOMEOWNERS
WITH POOLS, SPAS OR HOT TUBS UNDER CONSTRUCTION

Effective October 1, 2000, a new Florida State Law, "Residential Swimming Pool Safety Act" will be enforced. **If your new pool, spa, or hot tub is not finaled and you have not received a Certificate of Completion by October 1, 2000, this law will affect you.** The new law will require that all new residential pools, spas, and hot tubs be equipped with at least one pool safety feature as specified in F.S. 515. A summary of which is that, in addition to the present fence/screen enclosure requirement, all new pools, spas, or hot tubs shall have at least one of the following safety features:

1. "An approved safety pool cover" means a manually or power-operated safety pool cover that meets all of the performance standards of the American Society for Testing and Materials (ASTM) in compliance with Standard F 1346-91.

2. "Barrier" means a fence, dwelling wall, or non-dwelling wall, or any combination thereof, which completely surrounds the swimming pool and obstructs access to the swimming pool, especially access from the yard outside the barrier.

   A residential swimming pool barrier must have **all** of the following characteristics:

   (a) The barrier must be at least 4 feet high on the outside.
   (b) The barrier may not have any gaps, openings, indentations, protrusions, or structural components that could allow a young child to crawl under, squeeze through, or climb over the barrier.

3. "Exit Alarm" means a device that makes audible, continuous alarm sounds when any door or window, which permits access from the residence to any pool area that is without an intervening enclosure, is opened or left ajar.

Any person who fails to equip a new residential pool, spa or hot tub with at least one safety feature as required by this new Florida Statute will commit a misdemeanor of the second degree.

The above information is only a brief overview. For complete details, contact:

The Association of Pool & Spa Professionals
2111 Eisenhower Avenue
Alexandria, VA 22314

OR

Internet: www.apsp.org
Phone: 703-838-0083

SWIMMING POOL SAFETY ACT FORM

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Control #_____

RESIDENTIAL SWIMMING POOL, SPA AND HOT TUB SAFETY ACT
NOTICE OF REQUIREMENTS

I (We), _____, License # _____ acknowledge
(Print Contractor's Name) (Contractor's License Number)

that a new swimming pool, spa or hot tub will be constructed or installed at: _____
(Please Print Job Address)

and hereby affirm that one of the following methods will be used to meet the requirements of Chapter 515, Florida Statutes and Florida Building Code Section 424.2.

~Please initial the method(s) to be used for your pool or spa~

_____ The pool will be equipped with an approved **safety pool cover** that complies with ASTM F1346-91. ***(Submit Manufacturer's Specifications.)***

_____ A continuous, one-piece (child) barrier meeting the requirements of Florida Building Code 424.2.17 will protect the pool perimeter. The plans shall show the fence location and method of attachment, including one end that shall not be removable without the aid of tools. ***(Submit Manufacturer's Specifications.)***

_____ A combination of **non-dwelling walls and fences** (screen enclosure, child fence, masonry fence walls, chain link or wood fence, etc.) will protect the pool perimeter. The plans must specify the type and location of all non-dwelling walls.

_____ Any combination of protection which incorporates **dwelling walls** with openings directly into the pool perimeter **and all windows and doors will be equipped with exit alarms complying with Florida Building Code 424.2.17.1.9.** ***(Submit Manufacturer's Specifications.)***

_____ Any combination of protection which incorporates **dwelling walls** with openings directly into the pool perimeter **and all doors will be equipped with a self-latching device with positive mechanical latching/ locking installed a min. 54" above the threshold**. If this option is selected, submit plans showing all types and location of all perimeter protection. The plans must also show the location and type of all openings, and the hardware type for each location. ***(Submit Manufacturer's Specifications.)***

In accordance with the Code, a final inspection of the pool project will not be approved without compliance with the Private Swimming Pool Safety Requirements and, upon expiration of the permit, the pool shall be presumed to be unsafe.

I understand that not having one of the above installed will constitute a violation of Chapter 515, F.S. and will be considered as committing a misdemeanor of the second degree, punishable as provided in Section 775.082 or Section 775.083 F.S. **This form must be signed by the owner/agent and the prime contractor.**

_____ _____
Owner/Agent Printed Name, Signature and Date Prime Contractor Printed Name, Signature and Date

_____
Notary Signature and Date Commission Expires