City of Wilton Manors
Community Development Services Department
2020 Wilton Drive, Wilton Manors, FL 33305
954-390-2180 Fax: 954-390-2184
www.wiltonmanors.com

DRIVEWAYS AND DRIVEWAY EXPANSIONS

This checklist is designed to expedite permit application processing by ensuring that all required documentation is submitted with your application. *Notes: (1) Commercial driveways(including resurfacing) must be approved by Broward County Environmental Protection & Growth Management Department before submitting this permit application. (2) A permit is required for seal-coating driveways for multi-family and commercial structures.*

Submit one notarized copy of the permit application and two (2) copies of the following required information:

_____ 1. Survey/site plan showing:

- _____ (a) All property lines and dimensions *(see reverse side for code specifications)*
- _____ (b) All buildings on the property with dimensions
- _____ (c) All easements, swales, sidewalks, turnouts, water meters, existing driveways
- _____ (d) All streets and bodies of water abutting the property
- _____ (e) Type and thickness of materials of the proposed driveway
- _____ (f) Location and dimensions of the existing and/or proposed driveway
- _____ Each set of plans shall include a Registered Land Surveyor's Certificate.

_____ 2. Homeowner's Association Approval, if required.

_____ 3. Owner/Builder Affidavit if installed/constructed by Owner.

_____ 4. If installed/constructed by a contractor, include proof of Workers' Compensation Insurance, copy of contractor's license and copy of contract.

SPECIFIC REQUIREMENTS:

a. The contractor is responsible for having underground utilities located, and having water meters relocated. The contractor is liable for any damage to utility lines, sidewalks and roadways.
b. Specifications and Turnouts:
   1. Driveways to residences shall be paved with asphalt, a minimum of nine (9) feet wide, to the same specifications as secondary roads and streets except that subgrade stabilization shall not be required. Driveways shall join (abut) the road or street pavement with returns (turnouts) having six (6) feet radii or with wedges having four (4) foot minimum dimensions.
   2. Driveways to residences may be paved with concrete four (4) inches thick, reinforced with fiber or ten (10) gauge 6x6 wire mesh; driveways and turnouts in right-of-way areas are to be six (6) inch thick concrete or four (4) inch thick fibered concrete. All other requirements remain the same.
   3. Driveways to residences may be constructed of paver bricks or paver blocks. The plans submitted must contain details of the subgrade, the type, thickness and degree of compaction of the base material, and the poured concrete edging to hold the pavers in place. Other requirements remain as stated in Items 1 and 2 above.
   4. Driveways to commercial properties shall be paved not less than ten (10) feet wide (except turnouts to gasoline services stations shall be paved not less than thirty (30) feet wide), to the same specifications as primary roads and streets. They shall join (abut) the road or street pavement with returns (turnouts) having eight (8) feet radii or wedges having six (6) foot minimum dimensions.
c. Elevation and pitch of existing swales must not be changed by any proposed work.
d. For commercial and multi-family properties, a field density report will be required for the rock base.

NOTE: City is not responsible for the repair of asphalt, brick pavers, or concrete installed by homeowner in right-of-way.

INSPECTIONS:

Concrete Driveway:	1.	Framing & Wire
	2.	Final/Proof of Fiber Mesh
Paver Driveway:	1.	Limerock/Subgrade (4" min. for residential; 6" min. for commercial)
	2.	Final
Asphalt Driveway:	1.	Limerock/Subgrade (4" min.for residential; 6" min. for commercial)
	2.	Final

All inspection requests must be called in by **2:45pm** for inspection on the next Business Day.

_____ Signature of Applicant

_____ Date

_____ Printed Name of Applicant

FLORIDA BUILDING CODE SECTION 1820 and R4404 CONCRETE SLABS ON FILL:

1820.3 & R4404.4.3. Concrete floor slabs placed directly on the supporting soil shall be a minimum of four (4) inches in thickness, reinforced with not less than .028 square inches of reinforcing per linear foot of slab in each direction.

1820.3.5 & R4404.4.3.5. The discontinuous edges of all slabs surrounding swimming pool and floor slabs for screen patio and utility sheds shall be at least a minimum of eight (8) inches (203mm) deep and eight (8) inches (203mm) wide and shall be reinforced with one continuous #5 bar.

1820.5 & R4404.4.5. Concrete slabs outside of buildings, other than patios and pool slabs, where placed directly on the supporting soil, and for minor accessory uses such as, but not limited to, walkways, driveways, minor equipment pads, etc., shall not be less than 4 inches (102mm) thick. Such slabs shall be placed on clean, thoroughly compacted sand or crushed rock free from organics, debris or other deleterious materials.