



Life's Just Better Here

**City of Wilton Manors
Community Affairs Advisory Board
Meeting Minutes
WEDNESDAY, August 7, 2019**

- **CALL TO ORDER:** At 7:07 p.m., Staff Liaison Johnnie Goodnight called for a motion to appoint a meeting Chairperson in the absence of both the CAAB Chair and Vice Chair - Van Gosselin made the motion to appoint Bill Desautels as acting Chair, seconded by Robert, the motion carried unanimously. Bill called the meeting to order at 7:08p.m. in the City Commission Chambers.
- **PLEDGE OF ALLEGIANCE:** Bill invited Van to lead the Pledge of Allegiance – after which Vice Chair Ciatta Thompson joined the meeting and assumed the role of acting Chair.
- **ROLL CALL:** City Liaison/Secretary Johnnie Goodnight took roll call: Ciatta Thompson, Van Gosselin, Bill Desautels, Robert Hadley and Barbara Clabaugh were present. Bryan Wilson and Tracy Stafford were absent. Johnnie reported that he received notice of Tracy's absence due to illness but that he did not hear from Bryan.
- **ADDITIONS/CHANGES/DELETIONS TO AGENDA:** The agenda was approved as presented.
- **PRESENTATIONS/SPONSORSHIP REQUESTS:**
 - a.) Taste of the Island – CAAB sponsorship request. Mary Ulm and Jamie Forsythe of WMEG/Taste of the Island were present to support the \$1,500 Taste of the Island funding request. Mary described the event, now in its 14th year; the CAAB investment for initial advertising is ultimately returned to the local community by contributions to the Wilton Manors Historical Society, the Kiwanis Club, WMEG, and Leisure Services Department – at around \$3-\$4 thousand each per year. Ciatta noted CAAB's participation in past Taste of the Island events and how successful it was. After questions and discussion Van made the motion to fund the \$1,500 request, seconded by Robert, the motion carried unanimously. Mary Ulm stated that she would like to know if CAAB would again like to have a table at the event – the consensus was affirmative and Ciatta requested that CAAB receive a post-event report.
- **APPROVAL OF MINUTES FROM THE MEETINGS OF June 5, 2019:**

The minutes of the June 5, 2019 meeting were approved unanimously.
- **UPDATE FROM CITY LIAISON:**
 - a.) Provided the current CAAB financial statement and noted that the AIDS Museum sponsorship was funded.
 - b.) Age-Friendly Community Survey-Johnnie reported that up to the July 31st deadline, 159 survey responses were received which he had previously provided via email through the Survey Monkey tool; no surveys were received via the Creole or Spanish language version surveys. Johnnie provided a draft Age-Friendly Community Action Plan based on the survey responses and asked that the plan be reviewed for discussion in the next CAAB meeting. Johnnie also provided the current "Senior Resource Guide", created by CAAB some time ago, and noted that CAAB had committed to review and update the guide and improve distribution.
 - c.) Johnnie introduced Michael Sansevero and Liz Vocasek, both in attendance, who were appointed to CAAB in the last Commission Meeting. Their appointments are effective September 1st.
 - d.) Johnnie expressed appreciation of CAAB service to departing members Van Gosselin and Tracy Stafford – with a City certificate and a key to the city lapel pin.
- **UPDATE FROM CHAIR:**
 - a.) Ciatta mirrored Johnnie's appreciation of service to the outgoing members.
 - b.) Continue discussion of ideas to better promote diversity/inclusion in city boards/committees: Robert made the motion to table this item to the September meeting, which was seconded by Barbara; Van noted that he believes there should be some discussion to at least establish initial thoughts on this subject. Bill asked Michael and Liz how they

came to apply to the board. Liz noted ICU participation and Commissioner Carson's article in the Town Crier. Michael suggested reaching out to diverse groups for board participation, i.e., a women accountants group and others and proposed including photos of diverse board members with the Town Crier ads to show that they "include someone that looks like you". Barbara and Van noted that the City should look into better distribution of the Town Crier. Johnnie provided comments on the Age-Friendly Community Survey responses regarding volunteering in the community-86 or 57.3% (a majority) responded that they do not volunteer in the community and the number 1 reason provided was time conflict; one "straight female" noted "no representation on the City Council" and "no balance of male/female"; he also provided numbers of applicants for recent board openings. Ciatta tasked CAAB members with creating bullet points on this topic for review in the next meeting to develop a report to the Commission.

▪ **PUBLIC COMMENTS:**

None.

▪ **UNFINISHED BUSINESS:**

- a.) 2019-2020 CAAB Budget-budget categories and criteria for expenditure: no additional discussion.
- b.) Age-Friendly Community – Action Plan – discussed earlier in the meeting – no additional discussion at this time.
- c.) Senior-focused Art Walk – Saturday, September 21 – Robert reported that there is a new WMEG person who will be responsible for the Art Walk events and Robert does not know his plans for the Art Walk events. There was discussion on the logistics of supporting this senior focused event – including possibly providing shuttle service. Although \$250 had been allocated and approved for refreshments for a senior citizen reception area for the September 21st Art Walk event, Bill made the motion to move this to supporting the January 18, 2020 Art Walk event, seconded by Van, the motion passed unanimously.

▪ **NEW BUSINESS:**

- a.) Census 2020 – Barbara reported that she volunteered for the Census Complete Count Committee; Van reported that he did as well and noted the first Complete Count Committee meeting of September 25th at 5:30p.m. – those attending the meeting will report back to CAAB – include this as a meeting agenda item moving forward.

▪ **COMMUNICATION TO COMMISSION:**

No additional discussion.

▪ **BOARD MEMBER REPORTS AND REQUEST FOR AGENDA ITEMS:** agenda items noted previously.

▪ **NEXT SCHEDULED MEETING DATE:** Wednesday, September 4, 2019.

▪ **ADJOURNMENT:**

Ciatta adjourned the meeting at 9:05 p.m.

Submitted by: Johnnie Goodnight - CAAB - Staff Liaison/Secretary

Adopted 9/4/19:


Bryan Wilson, Chair

Attested to by:


Johnnie Goodnight, Staff Liaison/Secretary