



City of Wilton Manors ♦ Leisure Services Department  
2020 Wilton Drive, Wilton Manors, FL 33305  
954-390-2130 ♦ Fax 954-390-2138  
WiltonManors.com/parks

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## Recreation Advisory Board Minutes Thursday, April 18th, 2019 6:30PM – Hagen Park Community Center

Karl Lentzer called the meeting to order at 6:31pm at Hagen Park Community Center, located at 2020 Wilton Drive, Wilton Manors, FL 33305.

Present Parks and Recreation Advisory Board Members: John Fiore, Ryan Hanson, Matthew Gill, Cory Keester-O'Mills, Patrick Hall, Karl Lentzer, and Carl Shearer.

Absent: None

Leisure Services Employees in Attendance: Patrick Cann, Leisure Services Director, Michelle Parks, Parks & Recreation Division Director, Todd DeJesus, Capital Projects and Grants Manager

Members of the Public in Attendance: None

1. **Approval of Minutes** – Approval of February 21, 2019 meeting minutes. Motion to approve by John Fiore, Second by Matt Gil, all in favor.
2. **Public Comments** – Introduction by one member of the public, journalist Kareem Awadalla and Vice Mayor Tom Green.
3. **Parks Project Updates:**
  - a. Colohatchee Park Land Acquisition – Director Cann discussed the Land Acquisition project to expand Colohatchee Park. Matt Gil asked if the cost for the property was comparable to the acquisition. Director Cann confirmed that the cost was consistent with the comps. As discussed in a prior meeting, improving the accessibility of the park is an important as designed in 2006 and in recommended in the 2010 Parks System Master Plan. Additionally, ENA and WAWM Presidents, the Parks & Rec Advisory Board, WM Historical Society and members of the community deemed this a critical acquisition based on the traveling distance of approximately 200 yards or two football fields to get to the park.
  - b. Colohatchee Park Improvements – Colohatchee park improvements have been completed. The Grand Opening event was successful and has issued 100 Dog Park Permits to date – 50 to residents and 50 to non-residents. John Fiore commended the staff on the great design and opening.
  - c. Jaycee Park – John Fiore suggested to relocate the flag pole to the north area near NE 21<sup>st</sup> Court. Matt Gil thought that was a great design and made a motion to approve it. John Fiore seconded, all approved.
  - d. Mickel Park field renovations – Director Cann informed that the renovations to the turf are underway.
  - e. Site 92 - Director Cann provided an overview regarding density is determined by park acres. We meet park acres LOS to grow in density with 4.25 acres per 1,000 residents. However, we count 29.72 acres as water and that is 45% of park acres, we also count 5 acres of Wilton



Manors Elementary School and 8.5 acres at Colohatchee Park. The parks system master plan identified deficiencies, due to limited park acres of land. The waterways provide valuable boating opportunities but it is limited for recreational uses. Wilton Manors Elementary School is limited, due to the hours of operation and not being able to redesign or repurpose the elementary school property. The amenities on the 5 acres are a softball field and basketball courts and therefore, has minimal recreational use. The lease expires within 5 years and we will work to renew the lease. Colohatchee Park has 1.5 acres of recreational use and 7 acres mangrove estuary that has minimal recreation use. The acceptance of Site 92 is an excellent opportunity to add 1.43 park acres to the Level of Service concurrency. The property is valued at more than \$1.58 million dollars, compliments Site 91 or Richardson Historic Park's ecosystem and offers water frontage as an ideal Cypress Grove along the south fork of the Middle River. Mr. Fiore mentioned that Broward County would restrict to an environmental site and would be willing to plant more Cypress trees and native vegetation. Matt Gil discussed using the natural setting to collaborate with art projects.

#### **4. Recreation Updates:**

- a. Youth Programs
  - i. Summer Camp – Ms. Parks explained that the summer camp for 2019 would be different than in past years due to potential construction conflicts at the elementary school. Summer Camp will be limited to 90 participants and will be mainly an “adventure camp” with field trips every Tuesday, Wednesday and Thursday. Music and Art will be offered on Mondays and water activities and park fun days on Fridays.
  - ii. New RFP for 2019-2022 – RFP for After School and Camp for 2019 to 2022 was submitted and results will be known in May 2019.
  - iii. Staffing – Recently filled three vacant full time positions as promotions for current staff.
- b. Senior Programs – Ms. Parks advised that they are growing programs, with brains and balance, chair yoga, chair volleyball and adult fitness classes. Seniors are really growing and may need additional facility space in the future as we continue to grow as an AARP community.
- c. Special Events
  - i. Volunteer Luncheon, Saturday April 27<sup>th</sup> 12:00pm at Hagen Park
    1. Event is intended as a formal thank you from the City Commission and staff for all of the hard work and contributions of the volunteers.
  - ii. Canoe Race & City Anniversary, Saturday May 18<sup>th</sup>
    1. Director Cann brought up concerns he received about the 1st exchange point and considered moving back from Egg n U Diner to South side of bridge. Matt Gill suggested keeping the 1st leg on the north side because it is an easier exchange point, due to the height of the dock on the south side, which makes it too difficult to exchange during low tides.

#### **5. Grants**

- a. 43rd Year CDBG – Mickel Park Ball Field Upgrades \$66,000. To be completed by July 1<sup>st</sup>.
- b. 44th Year CDBG - Storage Building at Mickel Park \$75,000. Working on bid specifications.



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- c. 45th Year CDBG – Drainage Project Selected by City Commission. Currently in Phase I.
  - d. FRDAP - \$50,000 for Colohatchee Park
  - e. FIND – Applied for Phase I Assessment grant project
  - f. Todd spent week in Tallahassee regarding FCT, LWCF, RTP grants

**6. Old Business:**

- a. Wedding Suite at Richardson Historic Park Manor House – Project is completed and the first official rental is in May.

**7. New Business:**

- a. Canoe/Kayak Public Storage Program - Ryan Hanson made a motion to approve proceeding with research and implement process along with adequate fee of \$200 resident and \$300 non-resident and Patrick Hall seconded. All in favor.
- b. Next Meeting – Thursday, June 20<sup>th</sup>, 2019 6:30 PM @ Hagen Park

**8. Adjournment**

- a. Meeting adjourned at 7:35pm.

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Karl Lentzer, Chair Person

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Date

\_\_\_\_\_  
Michelle Parks, Leisure Services Dept.

\_\_\_\_\_  
Date