



Minutes

Recreation Advisory Board Agenda Thursday, February 18, 2016 6:30PM – Hagen Park

Chairperson Karl Lentzer called the meeting to order at 6:42PM at Hagen Park Community Center, located at 2020 Wilton Drive, Wilton Manors, FL 33305.

Present were board members: Karl Lentzer, John Strohsahl, Chuck Ellis, Matthew Gill, Kathy Dunkel, John Fiore, as well as, Chris Cooper, Leisure Services Administrative Supervisor; Todd DeJesus, Capital Projects & Grants Manager; and Patrick Cann, Leisure Services Director.

Absent board members: Brenda Blume

Members of the public present: Kenny Silverman

1. **Approval of Minutes** – December 8, 2015, Matthew Gill made the motion to approve the minutes, John Fiore Second. All approved.
2. **Activities & Events:**
 - a. Yard Sale / Friends of the Library Book Fair, Saturday, February 13th – 8:00am – 2:00pm @ City Hall/Hagen Park
 - b. Concerts in the Park @ Mickel Park – Friday, February 19th, March 18th, April 15th – 7:00pm – 9:00pm
 - c. Waterway Cleanup @ Colohatchee Boat Ramp, Saturday, March 5th – 9:00am – 12:00pm
 - d. Yard Sale – Saturday, March 12th – 8:00am – 2:00pm @ City Hall/Hagen Park
 - e. Spring Eggstravaganza – Saturday, March 19th – 10:00am – 12:00pm @ Mickel Park
 - f. Mayor's Chess Challenge – Saturday, March 19th – 2:00PM – 4:00PM @ Hagen Park
 - g. Yard Sale – Saturday, April 9th – 8:00am – 2:00pm @ City Hall/Hagen Park
 - h. Concert in the Park, April 15th – 7:00PM – 9:00PM @ Mickel Park
 - i. Shred Event – Saturday, April 16th – Time TBA - @ City Hall/Hagen Park

Patrick Cann Provided an update on each special event

3. **Parks Updates:**
 - a. 40th Year CDBG – ICPP Basketball Court / Pavilion Expansion – Todd DeJesus provided an update on the construction project. Construction is complete and the final closeout paperwork is being processed through Broward County.
 - b. 41st Year CDBG – Shade Structure over Outdoor Fitness Stations / Building Entrance – Todd DeJesus provided an update that the application has been approved by Broward



- County to install a canopy over the fitness stations and the entryway at Island City Park Preserve.
- c. 42nd Year CDBG – ICPP Security Cameras – Todd DeJesus provided an update that the City is awaiting an application from Broward County.
 - d. Tree Trust Fund Phase 6 – Todd DeJesus explained what the Tree Trust Fund is used for. John Fiore suggested that more trees should be planted along NE 15th Avenue. Patrick and Chris explained that the TTF is a voluntary program. Overhead and underground utility lines prohibit some plantings. Staff went door to door to ask residents to volunteer to accept trees to plant in their swales. John Fiore asked if trees could be planted along Andrews Avenue by Manor Grove. Todd explained there was not enough room to plant trees between the sidewalk and property lines. Matthew asked if it was possible to remove concrete on swales so trees could be planted. City Staff will check with Public Utilities if this is possible.
 - e. Pet Friendly Survey – Patrick provided an overview of the purpose of the survey to enhance the pet friendly areas within the City and a brief description of the results of the survey. There have been 19 respondents to-date but staff is still waiting on responses from Casa Sevilla who stated they had an interest in using 811 to walk pets. Board members requested bringing the item back up when the responses were received.
 - f. Dog Park Fees – Patrick provided an overview of the consideration be given to lower the non-resident fees from \$60 to \$45 per year. There was a past concern with non-residents using the park inappropriately and the implementation of the fee offsets operational costs of resodding, irrigation, permits, litter bags, pest treatment, and maintenance to pick up and clean dog waste, at Colohatchee Park. Karl asked if the city received much revenue from the fees. Around \$1,600 has been generated since October 2015. John Fiore asked the reason why pools aren't installed. Patrick explained the maintenance aspect and the hygiene is bad with the potential of E.coli. The fee was considered acceptable and the Board did not propose reducing the dog permit fees.
 - g. Colohatchee Park Focus Group Meeting – Potential 1st meeting on Wednesday, March 16th @ Hagen Park – Patrick provided an overview of the current amenities at Colohatchee Park and provided the responses of the survey for the park that was conducted between May and August of 2015. John Fiore requested the presence of the Police Department to be a part of the focus group. John also requested that a representative of the Leisure Services Department be present at the next ENA meeting that will take place at Independence Hall on Thursday, February 25th.
 - h. Colohatchee Park Improvements – Re-sod, tree trimming, new temporary dog play area. Patrick and Todd explained the maintenance that is needed on the boardwalk. John Fiore mentioned that the City may want to consider Mangrove mitigation for the park.
 - i. Mickel Park Hours – Considering Opening 1 hour earlier from 8:00AM to 7:00AM. Matthew suggested the City open an hour early for residents to recreate early in the



morning. John made a motion to open Mickel Park at 7:00AM. Kathy seconded the motion. All in favor.

- j. Park Signs – Rules and Regulations (Review and Comment) – Patrick provided an overview of the new rules Leisure Services are proposing for each park.
- k. Richardson Carriage House – Todd provided an overview of the work that has been done to date. First rental is in March 2016.

4. Old Business:

- a. Landscape Maintenance Contract – Cone of Silence
- b. NE 28th Street Dog Station – Added new litter station in front of Island City Park Preserve. City installed.

5. New Business:

- a. Next Meeting – Thursday, April 21st @ Hagen Park @ 6:30PM
- b. John S. provided an update on Birding at Richardson Historic Park. John S. made a motion to advise the City Commission to increase the Leisure Services Department budget to include more native plants and wildlife that attract migratory and wading birds. Karl seconded. All in favor.
- c. Karl introduced new board member, Chuck Ellis
- d. Karl commented that the Wilton Manors Business Association will be hosting a WMBA Expo in March at Hagen Park.
- e. Karl mentioned being absent during meetings and what the rules and criteria are to continue being a member of the board. Chris will be researching and speaking with the City Clerk regarding this issue.
- f.

6. Public Comments

7. Adjournment Kathy Made motion to adjourn. John S. second. All agreed.

Karl Lentzer 4/21/16
Karl Lentzer, Chair person

Chris Cooper 4/21/16
Chris Cooper, Board Secretary

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